

ACT The Actors Conservatory Theatre

CODE OF CONDUCT

for

The Actors Conservatory Theatre

All employees and volunteers of The Actors Conservatory Theatre are expected to work together in a cooperative spirit to serve the best interests of the theatre and be courteous to the children, their parents/families, other members of the community, and to one another. They are expected to observe the following standards of conduct:

Recognize and respect the rights and property, whether physical or emotional, of other employees or volunteers, the children, their parents/families and other members of the community.

Maintain confidentiality in all matters relating to co-workers, the children and their parents/families.

Express concerns, complaints or criticism through appropriate channels to the Conflict Resolution Administrator (CRA), the General Production Manager, or the President of the Board of Directors. No negative, critical, or abusive communications by or to co-workers, the children, or their parents/families will be tolerated.

Observe all possible safety measures and promptly report any injuries or unsafe conditions to the General Production Manager or the President of the Board of Directors.

Exemplify good ethical relations with all co-workers, the children, and their parents/families.

Respect and obey the law.

Demonstrate personal integrity and hygiene when at the theatre.

Exemplify honesty and good moral character.

Extend to all co-workers, the children, their parents/families and the public, just and equitable treatment, adhering to the Mission Statement of The Actors Conservatory Theatre.

MISSION STATEMENT

of The Actors Conservatory Theatre

“The ACT is dedicated to bringing classic literature to young minds through plays and musicals while promoting interest in and fostering appreciation of the performing arts in children. Its aim and purpose is to provide the opportunity for all residents of the community interested in any phase of theatre to participate, and to provide a strong format so that every child, without regard to race, creed, color, wealth, handicap, or national origin, can express the creativity within.”